



UNIVERSITY OF CALICUT

**Abstract**

CDC- Affiliation- Confirmation of affiliation- norms and procedure to be adopted- recommendations of the Syndicate sub-committee constituted to study the matter of non-renewal of continuation of provisional affiliation of various programmes by some Govt and Aided colleges on the pretext of having the permanent affiliation, and the orders of the same are not traceable/ irrecoverably lost- Syndicate Resolution -2018-583 C\* dated 02/07/2018 - implemented- orders issued.

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**CDC-A**

U.O.No. 8326/2018/Admn

Dated, Calicut University.P.O, 10.07.2018

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*Read:-*1- UO No. 289/2017/Admn dated 07/01/2018

2- The Syndicate resolution item No. 2018-583 C\* dated 02/07/2018

3- Orders dated 06/07/2018 of the Vice Chancellor.

**ORDER**

As per UO No. GAI/D2/3662/2009 dated 11/12/2009, orders were issued for granting permanent affiliation to the programmes in Govt and aided affiliated colleges which were started upto 1997-98, after levying a fee of Rs-2,500/- per course and also after conducting an inspection. On verification of the details of affiliations of various Govt and aided colleges, it is seen that there are some programmes for which the colleges are not renewing the provisional affiliations granted stating that they had applied for permanent affiliation/ they already have permanent affiliation but the copies/ details of the orders are not traceable/ are irrecoverably lost. The Government Auditors have pointed out the matter of non collection of affiliation fee from these colleges in the absence of specific orders in this regard. The Auditors also have objected the granting of permanent affiliation as the provision for granting permanent affiliation is not provided in the Statute and further it leads to the loss of revenue to the University. At the same time the permanent affiliation to the programmes is a pre-requisite for many financial assistance and academic excellence programmes from UGC and other apex higher education bodies.

2- The above matter was placed before the Syndicate and the Syndicate vide reference 1<sup>st</sup> cited, resolved to constitute a committee with Dr. C. Abdul Majeed, Syndicate Member as Convener for a detailed study of the matter. The sub-committee so constituted submitted its recommendations and the Syndicate held on 02/07/2018 considered the matter and resolved to approve the same.

3- The Vice Chancellor on 06/07/2018, vide item read as 3<sup>rd</sup> above, granted permission to implement the above Syndicate Resolution No- 2018-583 C\* dated 02/07/2018

4- The following orders are, therefore, issued-

1. Government and Aided Colleges can apply for confirmation of affiliation to UG and PG offered under programmes under Govt / Aided stream.
2. Confirmation of affiliation may be treated as Permanent affiliation in nature but the colleges shall renew provisional affiliation periodically.
3. Colleges shall apply for confirmation of affiliation for a programme (In the prescribed format) after a completion of continuous 6 years of programme in case of UG programmes

and 4 years of programmes in case of PG programmes (ie- double the duration of the programme concerned), without break or suspension.

4. The confirmation of Affiliation shall be granted after conducting an inspection, for assessing the academic and infrastructural facilities, by an expert committee (consisting of a Syndicate Member, Director CDC and a subject expert for the programme concerned) to be appointed by the Vice Chancellor for the purpose. The subject experts so appointed will be eligible for remuneration as applicable in case of inspection commissions appointed for the renewal of provisional affiliation. (format of inspection report appended)
5. The confirmation of affiliation shall be granted by the Syndicate based on the recommendation of the Standing Committee on Affiliation
6. An amount of Rs-10,000/- (Rupees Ten Thousand Only) per programme shall be levied as inspection fee.
7. There shall be no arrears on account of renewal of CPA for the respective programme.
8. The programmes for which the details of affiliations are not traceable/ irrecoverably lost can also apply for confirmation of affiliation provided the question of payment of arrears on account of renewal of provisional affiliation shall be decided by the Syndicate.
9. In case where an application for confirmation of affiliation is rejected, the college can submit fresh application only after a period of six months from the date of such rejection.
10. The colleges which had applied for permanent affiliation earlier after remitting the required fee, but the process of the same was not completed may be exempted from the payment of inspection fee, subject to the production of supporting documents.
11. The confirmation of affiliation already granted to PG programmes for research purpose only shall be treated as the confirmation of affiliation granted under the above provision.
12. The consent of the apex bodies is required in case of programmes which are governed by the regulations of apex bodies, if any.
13. The minimum criteria required to be satisfied by the colleges for considering to be recommended for confirmation of affiliation are as detailed hereunder-

No	Minimum criteria to be satisfied	
1	Permanant Building	The college should be functioning in a permanant building
2	Faculty <b>(Department concerned)</b>	75% of the staff appointed shall be on a permanant basis
3	Instructional & infrastructural facilities	Laboratory facility (if applicable) All laboratories and class rooms and the library shall be fully equipped and furnished, as prescribed by the University/Statutory/Reglatorybodies concerned. There shall be separate laboratories in the same subjects for core and complementary batches.
	Class room and furniture	Sufficient facilities shall be available to accomodate the existing sanctioned strength of students
	Other facilities	Sufficient space shall be available for the office, library, reading room, principals room, professors room,

			departmental staff room and staff common room.
4	Library facilities	General facility	Library shall be adequately furnished. The library and reading room together should have an area not less than 400 sq ft and shall provide facilities for reading and study
		No. of books in the <b>Department Library</b>	There shall be a minimum of 400-500 standard books in main subject in case of science subject and 500-600 books in case of other subjects.
		Book Bank facility	Shall be available for students belonging to the Scheduled Castes and Scheduled Tribes.
		Reference Section	A reference section shall be organised consisting of general reference books and one copy each of all the books recommended
5	INFLIBNET		Should be available
6	No. of periodical and journals subscribed by the College		Minimum-8 (for UG) and Minimum-10 (for PG) <b>(relevant to the programme for which confirmation is sought)</b>
7	Internet connectivity		Should be available
8	No of seminar/ workshop conducted by the Department concerned during the last three years		Minimum-3 (at least one should be at National level)

5. The Syndicate Resolution No-2018-583 C\* dated 02/07/2018 is, thus, implemented.

Praveena R

Joint Registrar

To

The Principals of all Govt and Aided Colleges (along with format of application)  
All Sections in the CDC (along with format of application and inspection report)

Copy to:-- PS to VC/ PA to PVC/PA to Registrar/PA to CE/Director-CDC/Direcotor, DoR/JR-G&A-IV/SF

Forwarded / By Order

Section Officer



UNIVERSITY OF CALICUT

Abstract

CDC-Confirmation of Affiliation for various programmes- revision of norms and procedure - the report of the Syndicate committee after hearing the Principals of NSS College Manjeri, SNGS College, Pattambi and Rouzathul Uloom Arabic College, Feroke-approved-Syndicate resolution item No.2019.1238\*-implemented-Orders issued.

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CDC-G

U.O.No. 17509/2019/Admn

Dated, Calicut University.P.O, 16.12.2019

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- Read:-*1.U.O.No.8326/2018/Admn dated 10.07.2018.  
2.U.O No.GA1/D2/3662/2009 dt. 11.12.2009  
3. Extract of the Minutes of the Syndicate vide item no. No.2019.1238\* dated 03.12.2019.

ORDER

The Principals of NSS College Manjeri, SNGS College Pattambi and Rouzathul Uloom Arabic College, Feroke had submitted application for Confirmation of Affiliation for various programmes, since the details of affiliation could not be traced out/ irrecoverably lost, in consonance with the provisions contained in the University Order read as first above.

As per the existing regulation, Confirmation of Affiliation will be granted by the Syndicate based on the recommendation of the Standing Committee on Affiliation, after conducting an inspection for assessing the academic and infrastructural facilities by a committee consisting of a Syndicate Member, Director CDC and a subject expert for the programme concerned . Accordingly, inspections were carried out for considering the application for confirmation of affiliation for the programmes and the committee submitted the reports recommending confirmation of affiliation to various programmes, as the institutions meet the required standards. The reports were later placed before the SC on Affiliation for consideration. The SC on Affiliation recommended confirmation of affiliation to the programmes and the matter of settlement of arrears was left to the Sydicate. Later, the Syndicate resolved to accept the reports of the Inspection Commission with the recommendation of the SC on Affiliation and further resolved to hear the Principals concerned by a committee comprising of Dr. M Manoharan, Dr. Vinod Kumar K P, and Dr. N V Abdurahiman, members of the Syndicate, on the matter of settlement of arrears.

After examining the matter in detail and hearing the Principals concerned on 25.10.2019, the Committee furnished its report with the following recommendations invoking previous resolution of the Syndicate in this connection, vide item No.2009.640\* dated 10.11.2009, and the subsequent University Order cited as second above :

- 1. All the Govt. & Aided colleges may be directed to furnish the copies of affiliation orders for all the programmes for which permanent affiliation is claimed.**
- 2. The colleges may be directed to apply for Confirmation of affiliation for the programmes for which affiliation has not been renewed annually on the assumption of having permanent affiliation and orders thereof could not be traced out.**
- 3. In the case of those programmes in Govt. and aided affiliated colleges at the time of inception of the University i.e 23.07.1968 ( date of promulgation of the Ordinance ) , Confirmation of Affiliation, if needed, can be granted on the basis of specific request from the concerned college and after conducting an inspection, without levying any**

**inspection fee, affiliation fee or fine.**

- 4. In the case of programmes started since the inception of the University upto and including the academic year 1997-98 i.e 31.05.1998 in Govt. and aided colleges, for which affiliation order could not be traced out, confirmation of affiliation may be granted on specific request from the concerned college, after levying an inspection fee of Rs.10,500/- ( Rupees ten thousand and five hundred only ).**
- 5. The request for confirmation of affiliation in respect of programmes mentioned in item Nos.(3) & (4) shall be made within a period of three months from the date of issue of the revised guidelines and thereafter no fresh request shall be entertained.**
- 6. In the case of programmes started from the AY 1998-99 onwards (i.e 01.06.1998), Confirmation of affiliation to the programmes in the affiliated Govt. and aided colleges may be granted on the basis of the existing norms, as per U.O No.8326/2018/Admn dt.10.07.2018.**
- 7. The question of payment of arrears on account of renewal of provisional affiliation, as per serial no.(6), shall be decided by the Syndicate.**

The above report was palced before the Syndicate for consideration. The Syndicate in its meeting held on 03.12.2019 resolved to approve the report, vide paper read as third above, and further resolved to direct the Director CDC to initiate further action in this regard.

The Vice Chancellor on 11.12.2019 accorded sanction to implement the aforesaid resolution of the Syndicate .

The resolution of the Syndicate vide item No.2019.1238\* is, therefore, implemented and the norms and procedure pertaining to the confirmation of affiliation stand modified to that effect.

Orders are issued accordingly.

Abdul Rasak.K

Assistant Registrar

To

Principals of all Aided / Govt. Colleges

Copy to:

1.PS to VC/ PA to Registrar/PA to CE/Director-CDC/Director, DoA/JR-G&A-IV

2.CDC A / CDC D / CDC E Sections for further necessary action.

Forwarded / By Order

Section Officer



**UNIVERSITY OF CALICUT**

**Abstract**

CDC-Confirmation of Affiliation for various programmes- revision of norms and procedure -implementation of Syndicate resolution vide item No.2019.1238\*- erratum-Orders issued.

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**CDC-G**

U.O.No. 17557/2019/Admn

Dated, Calicut University.P.O, 17.12.2019

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*Read:-1.U.O.No.17509/2019/Admn dated 16.12.2019.*

**ORDER**

As per the U.O cited above, resolution of the Syndicate vide item No.2019.1238\* dated 03.12.2019 was implemented and the norms and procedures in granting confirmation of affiliation for various programmes were revised.

The word " an inspection " has been omitted in the item No.(4) of the University Order read above.

Hence the following erratum is issued to the University Order .

**ERRATUM**

Item No.(4) of the Univeristy Order read above is corrected to read as :

"In the case of programmes started since the inception of the University upto and including the academic year 1997-98 i.e 31.05.1998 in Govt. and aided colleges, for which affiliation order could not be traced out, confirmation of affiliation may be granted on specific request from the concerned college, after an inspection levying an inspection fee of Rs.10,500/- ( Rupees ten thousand and five hundred only )."

The University Order read above stands modified to this extent.

Praveena R

Joint Registrar

To

Principals of all Aided / Govt. Colleges

Copy to:

- 1.PS to VC/ PA to Registrar/PA to CE/Director-CDC/Director, DoA/JR-G&A-IV
- 2.CDC A / CDC D / CDC E Sections for further necessary action.

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Section Officer